PhEAST Working Practice Document
Title: Screening and Enrolment Log, No. 001

Please review any presenting stroke patients within 4-31 days of onset for eligibility for the PhEAST trial and record the outcome on RF1 TA011 Participant Screening and Enrolment Log.

The log can be downloaded from the trial website https://stroke.nottingham.ac.uk/pheast/

Alternatively, a master hard copy of the document is available in your investigator site file (ISF). Copies of the document can be downloaded or copied as required.

The screening logs will be requested by the trial coordinating centre on a monthly basis. The logs should be **anonymised** so that no patient-identifying information is visible and sent to pheast@nottingham.ac.uk. Confirmation will be provided on receipt of the logs.

The information provided on the logs should correspond with the information that you upload to LPMS (local portfolio management system).

Completing the Screening and Enrolment Log

Ensure that the site details have been entered on the top of the log.

- **Entering patient details** – Please enter the unique identifier that your local site usually uses when completing screening/enrolment logs, i.e. hospital number, or name, etc**.**

  The original logs should be retained in the investigator site file (not anonymised) and copies sent to the coordinating centre **must be anonymised**. In order to identify your own participants, leave the last 4 characters of the hospital number or last 3-4 letters of the surname so that you are able to see which patients' details have been collected and sent.

  As an example- Hospital 23451065, you should provide the details as [redacted]1065. If using a name i.e. Jackson, please record [redacted]kson.

- **Date of Consultation-** Date reviewed by team

- **Entered into the trial**- Yes or No

- **In No give reason-** This could be any of the trial exclusions, out of time, out of hours, overseas patient etc. This information is essential as it helps the statistician to identify patient footfall, local patient population, barriers to recruitment, and the effectiveness of the protocol in capturing the required data. This data will be collected and reported on during the Trial Steering Committee meetings.

- **If yes, date consent obtained-** Date of enrolment

- **Allocated trial number –** Which will be provided on recruitment to the trial

- **Investigator Signature and date-**To be completed for all entries

If you have any questions please contact the PhEAST trial coordinating centre:

pheast@nottingham.ac.uk or telephone **0115 823 1225.**