[Address]

[Date]

Tel: xxxxxx

Email: XXX

[Name]

[Address]

Dear [Name],

We are currently carrying out a new study and are looking to recruit patients who have had strokes in the past few weeks to take part. This study is called **Rates, Risks and Routes to Reduce Vascular Dementia (R4VaD).**

Your friend/relative is being considered because they have recently had a stroke or mini-stroke. We are not testing any new treatments and there will be no change to their normal medical care. You are being invited to consider giving your permission to take part in this study as an informant for your friend/relative. We would like you to complete some short questionnaires about their memory and thinking skills

We have enclosed an information sheet with the details of the study.

A member of the research team will contact you by phone within the next week or so to discuss the study with you and see if you are interested in taking part as an informant. You are under no obligation to take part in this research study – participation is entirely voluntary.

If, after reading the enclosed information leaflet, you would like to learn more about the study, please contact us by phone or email:

* **Telephone:** [insert number]
* **Email:** [insert email]

Yours sincerely,

|  |  |  |
| --- | --- | --- |
| Dr XXXXXXXX  [Title]  [Address]  [Tel:] XXXXXXXXXXXX  [Email:] |  |  |